



BETROTHED weddings + events

Coronavirus Wedding Postponement Checklist

- SCHEDULE A 90 MINUTE CONSULTATION CALL WITH BETROTHED**

We will walk you through all of your options if you are experiencing any concern or anxiety due to these uncertain times. We can check your contracts and contact your vendors if needed. These consultation calls are included and are unlimited for all betrothed couples, but we are also offering them to other couples affected by COVID-19 **complimentary**.
- READ YOUR VENDOR AND VENUE CONTRACTS**

Look into any cancellation or postponement clauses in your contracts. Typically cancellations can cost you your deposits, but often time with postponements, vendors will apply any payments to a new date as long as they are available. Betrothed will check and consult all contracts and vendors for their couples, but will also do so for any couple that books a consultation call
- BE FLEXIBLE**

Knowing that you will have to postpone your wedding day is difficult to say the least. Now that we are in this situation which is out of anyone's control, it is important to remember that your venue and wedding pros likely already have weddings booked on Saturdays for the foreseeable future. This means that you will need to be flexible and open when determining your future wedding date. Fridays and Sundays may be your best bet. You may even want to consider another weekday. In the beginning, you can try for Saturdays, but think about Fridays & Sundays as a backup plan. Mondays through Thursdays can be considered your last resort options.
- COMMUNICATION WITH YOUR VENUE**

Ask your venue which dates they have available in the future (6 to 12 months from now). Compare this with the dates your hired wedding pros give you.
- COMMUNICATION WITH YOUR WEDDING PROS**

Reach out to all of the hired wedding pros to see which dates they have available in the future (6 to 12 months from now). Compare this with the dates your venue gives you.
- SELECT A NEW DATE**

Select a new date that works for everyone as soon as possible. This will ensure that you will incur the least amount of changes to your dream team. Make this decision sooner rather than later.
- RECEIVE CONTRACT ADDENDUMS FROM YOUR VENUE AND WEDDING PROS**

Now that you have selected a new date with all or most of your wedding pros, it is time to get it in writing. Have them all send you an addendum to their contracts for your signature, and make sure that you get a copy of these addendums with their signatures as well.
- SELECT NEW WEDDING PROS (IF APPLICABLE)**

Hopefully, by being flexible, you are able to salvage most or all of your original wedding pros. However, if a few of them were unable to accommodate your new wedding day, you and your Certified Wedding Planner can work together in finding the right replacements for your needs.
- INFORM YOUR GUESTS OF YOUR NEW DATE**

If you have sent out your invitations already, now is the time to let your guests know about your new plans with the new date. You can put this information on your wedding website and simply send out a link to your guests asking them to read the updates there. You can also resend wedding invitations or create a private Facebook Messenger thread to only the invited guests letting them know what changes you have made. If you have not yet sent out your original invitations, then you can simply continue with the planning process as usual. If you are unsure of how to move forward based on your situation, consult Betrothed, we'd be happy to help!
- CONTINUE YOUR PLANNING**

Now that the hard part is over, you can continue with your plans and trust in the advice of your wedding professionals. They want only the best for you and your event. Good luck and stay safe!

To contact us and schedule a 90 minute call, please email hello@betrothedplan.com

stay safe,
xoxo betrothed.